

October 21, 2021

To: All Addison County Fire Departments

From: ACFA Awards Committee

This year has been an improvement over last year for sure, as we all adjust to the "new normal". We had a wonderful slate of nominees last year and some tough competition in many categories.

We have an opportunity moving forward to start 2022 with a bang! Let's recognize those of us that have gone above and beyond in this pandemic world that we live in, and share their successes, stories and achievements with their brother and sister firefighters in Addison County.

Remember, if you have had a previous nominee and they did not get selected in their category, you should submit their name again, as I mentioned many of the selections were very close last year.

We have extended the nomination period to a week later again this year in the hopes that we will have even more participation than last year. This also means that the deadline will not be so close to the Thanksgiving Holiday.

**Please have all nominations in by Tuesday December 7, 2021.**

Thank you all in advance for your participation. It is an honor and a privilege to be a part of this very special recognition program.

Sincerely,



Michael Donnelly  
Chairman  
ACFA Awards Committee

**2021 Awards  
Committee Members**

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# ADDISON COUNTY FIREFIGHTERS ASSOCIATION, INC.

Deadline: Tuesday December 7, 2021

## Nomination Form

We would like to nominate \_\_\_\_\_ of the \_\_\_\_\_  
Name Department

Fire Department for the category indicated below:

- \_\_\_\_\_ Chief Officer of the Year
- \_\_\_\_\_ Officer of the Year
- \_\_\_\_\_ Firefighter of the Year
- \_\_\_\_\_ Senior Firefighter of the Year
- \_\_\_\_\_ Emergency Maintenance Technician of the Year
- \_\_\_\_\_ Training Officer of the Year
- \_\_\_\_\_ Youth Firefighter of the Year
- \_\_\_\_\_ Life Member
- \_\_\_\_\_ Friend of the ACFA
- \_\_\_\_\_ 50 Years of Service (Certificates)

Our nominee has completed \_\_\_\_\_ years in the fire service.

### Award Rules of Eligibility

1. The award for chief will be awarded to any Chief, Deputy Chief or Assistant Chief. Nominees will be evaluated giving equal credit for contributions given to his/her department and the Addison County Firefighters Association
2. Officer, Firefighter, Senior Firefighter and Emergency Maintenance Technician, Youth Firefighter and Training Officer of the Year awards will be given with greater emphasis to nominee's accomplishments within his/her own department.
3. Award committee members are not eligible to receive awards
4. Signature of an officer on this form is required
5. Attach a nomination letter on department letterhead for each candidate
6. Nominations shall come from the nominee's department only
7. Nominations must be received by the Judging Committee by **December 7, 2021**

Send nominations to: ACFA, Awards Committee  
Attn: Michael Donnelly  
8 Green Meadow Acres  
Vergennes, VT 05491

Officer Signature \_\_\_\_\_

**Francis Shorkey Fire Chief of the Year Award**

Nominees: any Chief Officer

Example: has greatly improved department efficiency, works well with municipalities, shows great leadership, has greatly increased morale, has broadened scope of the department, has been involved in community activities and has improved training.

**Chief Robert Jenkins Line Officer of the Year**

Nominees: any firefighter currently holding the rank of Captain, Lieutenant, Line Officer

Example: has greatly increased morale, has broadened scope of the department, has been involved in community activities and has improved training.

**Firefighter of the Year**

Nominees: any firefighter in good standing in the ACFA with five (5) years of service in one or more departments in the county

Example: good committee member, tries to be an inspiration to new and younger members, puts his/her organization ahead of themselves so others benefit.

**Senior Firefighter of the Year**

Nominees: any firefighter in good standing with the ACFA for a period of five (5) years and is not a fire department officer

Example: has greatly improved morale, has actively supported recruitment of new members and retention of current members, has encouraged the development of a junior group, has been involved in public fire safety, has assisted in training and drilling of new members and has participated in fire prevention activities

**Emergency Maintenance Technician of the Year**

Nominees: any member of a fire department who has been assigned or who has accepted the responsibility of maintaining the equipment and apparatus of the department. This nominee should have given considerable time and skill in maintaining the apparatus and equipment.

Example: is skilled in the maintenance, repair, building or rebuilding of equipment or apparatus, SCBA, communications equipment, vehicles and assisted with maintenance records.

**Chief Tom Estey Training Officer of the Year**

Nominees: any member of a department who has accepted the responsibility of Training Officer, by coordination of training exercises with other department members or conducting the training themselves. Good record keeping of training hours within the department as well as scheduling interesting and active training. This nominee should have improved participation and training hours per member over previous years.

**Chief Ralph Jackman Youth Firefighter of the Year**

Limited to any youth firefighter enrolled in a fire department authorized program (Explorer, Cadet, Junior Firefighter) – even if they turn 18 after June of the year of nomination)

Award is intended for a young person who has shown high interest and has excelled in a local fire department through participation in all activities and functions of the fire department. The nominee for the award must have been a member in good standing of the ACFA for a period of not less than one year prior to nomination.

**Addison County Firefighters Association**  
**Life Membership Award**

Article 1: MEMBERSHIP

- (c) Life membership may be conferred on any person in recognition of:
1. an outstanding record of service and achievement in the fire service;
  2. the individual's interest, effort and service to the association; and
  3. long standing tenure in the fire service; or
  4. serving a two year term as president of the Addison County Firefighters Association

The name and qualifications of a candidate for Life Membership shall be submitted to the Recognition and Awards Committee of the Association for study and review. Any person that has completed a two year term as president shall have their name submitted to the Recognition and Awards committee immediately at the conclusion of their term of office. The recommendations of the Recognition and Awards committee shall be presented at a regularly scheduled meeting of the Advisory Board meeting of the association for final approval, or disapproval of the Advisory Board.

Life members shall have voting privileges at quarterly meetings of the association and will be presented with an appropriate membership card, certificate or insignia which will be permanent in nature.

**Friend of Addison County Firefighters Award**

This award is intended for that person or persons that are non-members that have made a significant contribution in support of any Department within the county or to the Association itself in the last year.

It could be someone that helps year after year with your fundraising events or social activities. It could be someone that donates their time to help you with vehicle repair or body work.

It could be a company that has donated a significant amount of time or product to your department.

Maybe your dispatcher who is a non-member but is there all hours of the day or night providing a significant service could be considered.

The many people who provide heavy equipment for overhaul after a fire and don't charge you for their service are candidates for this award.

We have all had folks who rally food and beverages for some of those long fires and ask for nothing in return.

We would want to include these individuals at our annual dinner for the recognition that they deserve.

Please think of those special individuals in your community that are deserving of this award.

### **50 Years of Service**

Any member in Good standing with 50 years of service in one or more fire departments and is a member of the ACFA is entitled to a Certificate of Recognition for their many years of service.

## Questions to Consider:

1. What positions has this member held within the fire department?  
If the member has held numerous positions please try and list them and include dates if possible
2. How long has this person been a member of the fire department?  
Were they a part of another fire department before joining your department?
3. What committees has this member participated in within your own department as well as within the County Association?  
Please list the activities and include dates where possible. Examples: Training committees, Emergency management, Secretary, Treasurer, Truck Committee, Equipment specialist, etc.
4. What contributions has the member made to the community?  
Examples: ice storm relief, flood relief, town line calls, fire prevention activities including visiting local schools, coaching, service clubs, contributions to other organizations, school boards, selectboards, etc.
5. How does this person stand out within the department?  
Examples: knowledge of equipment, always available, fundraising efforts, dedication to the members, etc.